



CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. To ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans_2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21___Selection_Criteria___3_.pdf

Carbon Reduction Plan Template

Supplier name: PAUL HARTMANN Ltd

Publication date: May 2024

Commitment to achieving Net Zero

HARTMANN Group is committed to achieving Net Zero by 2050.

HARTMANN Group aims to reduce scope 1 & 2 carbon emissions by a minimum of 50% by 2030 (baseline year 2021) and strives to reach net zero on scope 1-3 emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2021	
Additional Details relating to the Baseline Emissions calculations.	
<p>Please note:</p> <ul style="list-style-type: none"> Any slight deviations between individual positions and the total sum are due to rounding The coverage of the CO₂ analysis for Scope 1 and Scope 2 is 98% accurate for the energy types of gas, electricity and district heating. The analysis does not include the CO₂ emissions of smaller locations or vehicle fleets at international companies. 	
Baseline year emissions: 2021	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	23,859 tCO ₂ e
Scope 2	38,164 tCO ₂ e
Scope 3 (Included Sources)	Not calculated yet
Total Emissions	62,023 tCO ₂ e (excluding Scope 3)

Current Emissions Reporting

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	24,032 tCO ₂ e *
Scope 2	45,171 tCO ₂ e **
Scope 3 (Included Sources)	Not calculated yet
Total Emissions	69,203 tCO₂e (excluding Scope 3)

* In 2023, additional emission sources were recorded due to the introduction of new software. This leads to smaller increases in the greenhouse gas balance.

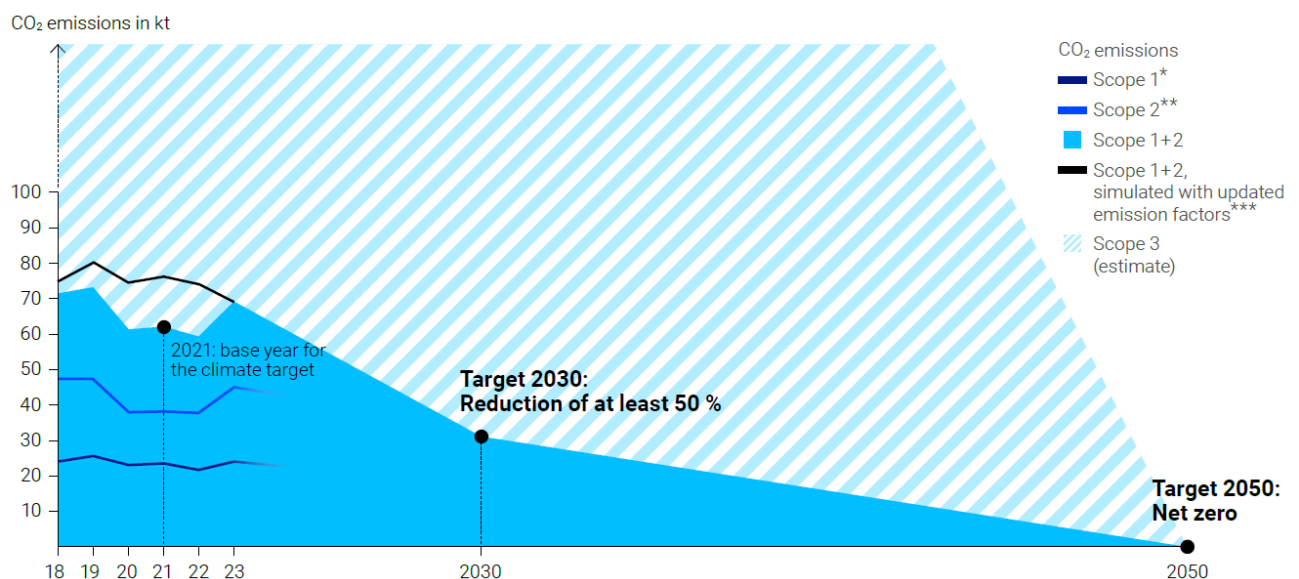
** The significantly higher greenhouse gas emissions (Scope 2) in 2023 are attributable to an increase in emission factors due to energy crisis-related changes in the electricity mix (including more coal-fired electricity).

As a result of the energy crisis, more coal-fired electricity was used in the energy mix in Europe as a whole, which led to a significant deterioration in emission factors. Around 80% of the increase in CO₂ emissions in 2023 can be attributed to this. As a result of this external condition, total greenhouse gas emissions in 2023 are higher than in the previous year despite an independent reduction in energy consumption.

Emissions reduction targets

Our net-zero goal is 2050 to contribute to limiting global warming to a maximum of 2 °C. By 2030 we will reduce our CO₂ footprint (scope 1 +2) by at least 50% compared to baseline year 2021. Where reasonable, we increase the proportion of recycled materials in our products and packaging and reduce their use. Progress against these targets can be seen in the graph below:

DECARBONIZATION ROADMAP HARTMANN GROUP



* Due to the introduction of new software, additional emission sources were identified in 2023 that were previously only partially measured. This leads to smaller increases in the greenhouse gas balance.

** The significantly higher greenhouse gas emissions (Scope 2) in 2023 are attributable to an increase in emission factors due to energy crisis-related changes in the electricity mix (including more coal-fired electricity).

*** Theoretical total emissions using the emission factors available in 2023.

Carbon Reduction Projects – (correct in May 2024)

Completed Carbon Reduction Initiatives

Fuller details of environmental management measures and projects completed or implemented since the baseline year are published in our 2023 Sustainability Report.

Below is a non-exhaustible list of the actions by HARTMANN UK and the HARTMANN Group.

1. The HARTMANN Group is committed to advance healthcare responsibly. The Corporate Sustainability department, complemented by dedicated sustainability representatives from business divisions and functions, coordinate and develop activities to fight climate change, minimise waste, and optimise use of sustainable processes and materials. Wherever possible, the divisions optimise products to reduce packaging volumes, storage space requirements and road transport. One example of this was when designing the new MoliCare® Premium Form, saving around 6% in packaging material. This corresponds to 18,000 pallets, the equivalent of around 500 truck transports.
2. Another example is in the multi-stage production process of Cosmopor® wound dressings. Here the HARTMANN Group uses a non-recyclable silicone paper several times to cover the adhesive layer. By reusing the silicone paper in the production process and on the finished product, the Company saves more than 170 tons of silicone paper annually.
3. In the reporting period, HARTMANN also carried out a collection campaign for old cell phones and tablets. The smartphones, tablets and headsets donated by employees are refurbished and resold wherever possible. If this is not practical, the devices are recycled, allowing valuable raw materials to be recovered. The proceeds of the campaign go into the NABU insect protection fund and thus directly benefit the environment.
4. HARTMANN UK has invested considerably in running hybrid / electric vehicles to reduce CO2 emissions. All new vehicles leased since 2021 are hybrid or fully electric vehicles. This means that 94% of the entire fleet is already low emission which includes 10% of the fleet which is full electric. The proportion of e-mobility is being gradually increased across the Group.
5. All light bulbs in our UK building are now low energy, smart lighting (i.e. the lights turn off when the room is unoccupied) or LED's. Consequently, we have reduced our energy consumption by > 15% since 2020.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

Rebecca MacFarlane

Trevor Coupe

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<https://ghgprotocol.org/corporate-standard>

<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<https://ghgprotocol.org/standards/scope-3-standard>